

Dy-UCC-4020
4/2/16

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A' Grade University Accredited by NAAC

No. CB-III/2016/1909
Dated: 2-2-16

To

The Director,
University Computer Centre,
M.D. University, Rohtak.

Sub: Forwarding of cases for award of Senior Scale/Selection Grade-Uploading of Proforma of API Score.

Sir,

This is continuation to this office letter No.CB-III/16/1767-1810 dated 27.1.2016 vide which you were requested to upload the same on the University Website. Proforma for API Score is being sent for uploading on the University website.

You are, therefore, requested to upload the enclosed Proforma on the University website.

DA: As above.

Yours faithfully,

G. Saini
2/2/16

Superintendent (Colleges)
for DCDC

G. Saini
4/2

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MAHARSHI DAYANAND UNIVERSITY ROHTAK



Application Form for promotion of teachers under Career Advancement Scheme (CAS)

Paste a latest
passport size
photograph

IMPORTANT NOTE: The candidate is required to fill in this form along with
PBAS proforma (Ten copies)

1. Post applied for _____ Department _____
2. Name of the Candidate (in Capital Letters) _____
3. Father's Name _____
4. Man/Woman _____ Married/Unmarried _____ Nationality _____
5. Are you physically handicapped? _____
6. Whether you belong to SC/ST/BC/ESM _____
7. Date of birth and place _____
8. Date of Joining _____
9. Present Designation _____
10. Date of Placement in the Reader/Selection Grade _____
11. Date of Placement of Assistant Professor Stage II/ Stage III _____
12. Date of Placement as Associate Professor/ Professor _____
13. API Score Earned under various categories:

Category I:

Average of the sessions under consideration =

Category II:

Average of the sessions under consideration =

Category III:

14. Educational Qualifications: (Strike off which is not applicable):

Exam. Passed	University/ Board	Year of Passing	%age of Marks	Division	Subject studies Including options	Awards/ Medals Prize/Merit, if any
Matric or Equivalent						
Hr. Sec./Pre Uni / 10+2/Inter						
B.A./B.Sc./B.Com.						
M.A./M.Sc./or any other Master's Degree (Name the subject)						
NET						
M. Phil					Subject	
Ph.D.					Title of the Thesis	
Any other Exam.						

15. Total teaching experience (full time) in College/University:

90

Under-Graduate Post-Graduate

Total Research Experience

Field(s) of Specialization

18. Employment Details (in Chronological Order):

Sr. No.	Name of Institution	Designation	From	To
(i)				
(ii)				
(iii)				
(iv)				

19. Guidance/Supervision of Ph.D. Theses:

(A) Number of Candidates registered at present

(B) Number of Candidates who have completed Ph.D.

20. Language (s) known Read Write Speak

.....
.....
.....

21. Present Basic Pay AGP in the Pay Band of Rs. Total Emoluments

22. Publications:

Publications	Total (Attach the list with details)	During the period under consideration for promotion (Attach ten copies of the list with details)	Major Publications as per requirement (Attach ten copies of the publications)
Books			
Papers in Journals			
Chapters in Books			
Papers in the Proceedings of the Conferences			
Patents			
Additional Information, if any			

20. List of Enclosures (Give supportive documents of the claims made in the application):

1.
2.
3.
4.
5.
6.

I certify that the foregoing information given by me is correct, complete to the best of my knowledge and belief and no material information has been concealed. I am not aware of any circumstances which may impair my fitness or employment

Date:

Permanent Address:

.....
.....
..... Pin

Signature of the candidate
Correspondence Address (in Capital Letters)

.....
..... Pin

Email: Mobile No.:

Forwarded by

Head/Dean

[Handwritten signatures and initials]

ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of the PBAS proforma before filling out this section)

Period: _____

Note: Those teachers, who are eligible for promotion up to 20th July 2011 at any stage, are not required to submit score from categories I & II, i.e., scores from only category III is required for promotion due before 21st July 2011.

Category I: Teaching, Learning and Evaluation Related Activities

Maximum Scores Allocated: 125

Minimum API Score Required: 75

1. Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Mode of Teaching*	Hours per week allotted	% of classes taken as per documented record	Average of the percentages	API Score

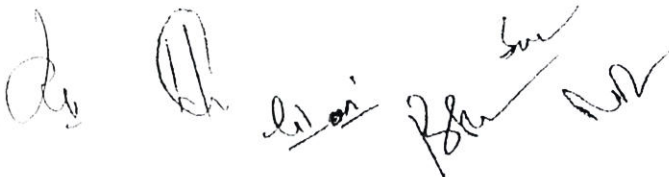
*Lecturer (L), Seminars (S), Tutorials (T), Practical (P), Contact Hours (C)

2. Lectures or other teaching duties in excess of the UGC norms

Sr. No.	Course/Paper	Mode of Teaching	Hours per week	API Score
Total				

3. Preparation and Imparting of knowledge / instructions as per curriculum; syllabus enrichment by providing additional resources to students

Sr. No.	Course/Paper	Reading/Instructional material consulted & prescribed (a)	API Score (Max. 15) of (a)	Additional Resource provided (b)	API Score of (b)	Total API Score (Max. 20): Average (a) + Total (b)
Average API (a)				Total API (b)		



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4. Use of participatory and innovating teaching-learning methodologies, updating of syllabus, course improvement etc.





100%
Maximum
Minimum At
Sr. No.
1.
Revision, C

Sr. No.	Short Description	API Score
Total Score (Max. Score: 20)		

5. Examination duties as per allotment

Sr. No.	Type of Examination Duties	Duties Assigned	Duties Performed	API Score
Total Score (Max.: 25)				

Total API Score Earned:

Category II: Co-Curricular, Extension and Professional Development Related Activities
 Maximum Scores Allocated: 50
 Minimum API Score Required: 15

Sr. No.	Nature of Activity	Score Earned
1.	Extension, Co-curricular and Related Activities	
	Total Score (Max. Limit: 20 points)	
2.	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities	
	Total Score (Max. Limit: 15 points)	
3.	Professional Development Related Activities	
	Total Score (Max. Limit: 15 points)	

Total API Score Earned:

[Handwritten signatures and initials]

[Signature]
[Signature]
[Signature]
[Signature]

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Category III: Research and Academic Standards

III A: Research Papers Published in Journals or Conference Proceedings

Sr. No.	Title with name of author(s) as appearing in the publication	Journal, Volume, Year, Page Numbers	Whether indexed/ refereed/ Non-refereed or Conference Proceedings	Impact factor, if any	ISSN/ ISBN No., if any	Whether you are first/Principal/ corresponding author or supervisor mentor or other author	API Score
1							
2							
3							
4							
5							
6							
7							

III B (i): Books published

Sr. No.	Whether Text of Reference Book, published by International publishers/ Subject books by National level publishers or State and Central Govt. Publications with ISSN/ ISBN /Subject Books by other local publishers with ISSN/ISBN	Title with name of authors as appearing in the publication	Book Title, Editor, Publisher Year, Page Numbers	ISSN/ ISBN No, if any	Total No. of authors	API Scores (To be shared equally by all methods)
1						
2						
3						
4						

III B (ii): Research Publications (Chapter in Books/Monograph other than refereed journal articles)

Sr. No.	Chapter in a Book/ Monograph	Title with name of authors as appearing in the publication	Book Title, Editor, Publisher Year, Page Numbers	Whether contributed to edited knowledge based volume published by International Publishers or in knowledge based volume of Indian/National Level Publishers with ISSN/ISBBN Numbers and with numbers of National and International Directories	ISSN/ ISBN No, if any	Total No. of authors	API Scores (To be shared equally by all methods)
1							
2							
3							
4							

III C (i) & (ii)
 No. 1
 2
 Project

III C (i) & (ii): Research Projects

Sr. No.	Title & Type of Projects (Sponsored/Consultancy) (Major/Minor)	Carried out / On Going	Funding Agency	Period	Grant/Amount Mobilized (Rs in lakhs)	API Score
1						
2						
3						
4						

API Score

III C (iii): Completed Projects Quality Evaluation

Sr. No.	Title & Type of Project (Major/Minor)	Funding Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	Whether accepted from Funding Agency	API Score
1						
2						

III C (iv): Projects Outcome/Outputs

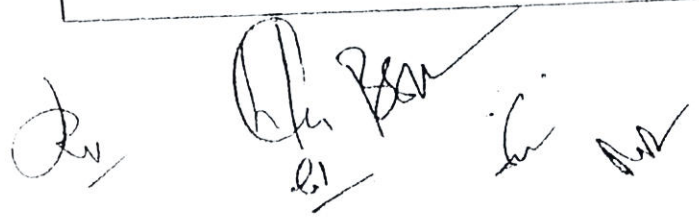
Sr. No.	Title & Type of Project (Major/Minor)	Funding Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	Whether Patent/ Technology Transfer/Product/ Process/Major Policy of Govt. (Bodies at Central and State Level)	API Score
1						
2						

III D: Research Guidance

Class	No. of Students	Thesis/Dissertation Submitted	Degree Awarded	API Score
M. Phil. (MDU)				
Ph. D. (MDU)				

III E (i): Refresher Course, Methodology workshops, Training, Teaching-Learning Evaluation Programmes, Soft Skills development Programmes, Faculty Development Programmes

Sr. No.	Programme	Duration	Organized by	API Score
Total Score (Max. Limit: 30 points)				





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III E (ii): Participation and Papers presented in Conferences/Seminars/Workshops/Symposia etc.

Sr. No.	Title of the paper presented	Presented by	Title of the Conference/ Seminar etc & Organizer	Date (s) of the event	Whether international/ National/ State/ Regional/ University or College level	Whether published in the proceedings	API Score

III E (iii): Invited for conferences/ seminars/ workshops/ symposia to deliver lectures/ Chair sessions

Sr. No.	Whether Lecture delivered / Academic Session Chaired	Title of the Lecture delivered	Title of Conference/ Seminar etc.	Date(s) of the event	Organizer	Whether International/ National/ State/ Regional/ University or College level	API Score
1							
2							
3							
4							

OTHER RELEVANT INFORMATION

Please give details of any other credential/ significant achievement not mentioned earlier:

Sr. No.	Details (Mention Year, Venue etc. where relevant)

Total API Score Earned:

